



# INTERNAL JOB POSTING

## Term Position

### MAINTENANCE SUPERVISOR

*Moncton, New Brunswick*

#### **BASIC RESPONSIBILITIES:**

The Maintenance Supervisor is responsible for completing preventative maintenance on all hotel equipment, in accordance with property policies and procedures, while ensuring that municipal and provincial codes are adhered to. By maintaining the preventative maintenance schedule and promptly advising the General Manager of any equipment malfunctions, unsafe devices or existing conditions, the Maintenance Supervisor will ensure the safety and security of each and every guest.

The Maintenance Supervisor will also be responsible for supervising and directing the workload of any maintenance employees.

#### **SKILLS, ABILITIES & QUALIFICATIONS:**

- A minimum of 1-3 years commercial building experience
- Excellent knowledge of various types of equipment
- Ability to diagnose malfunctions and repair unsafe equipment
- Exceptional organizational and analytical abilities, with an eye for detail
- Able to work independently or as part of a team

<b>Hours of Work:</b> <b>Shift Work</b>	<b>Rate of Pay: Negotiable</b>	<b>Number of Positions: 1</b> <b>Full time, 4 month Term</b>
--	--------------------------------	---

If you are interested in the above position, please submit your resume to:

Trudy Jameson  
Holiday Inn Express Moncton  
2515 Mountain Road  
Moncton NB

[tjameson@hiemoncton.com](mailto:tjameson@hiemoncton.com)

**Deadline for Application: July 20, 2010**

*As a general rule, Pacrim does not pay for relocation expenses.*