



General Manager Holiday Inn Hotel & Suites Grande Prairie, Alberta

We are looking for a dynamic individual to assume the role of General Manager at the Holiday Inn Hotel & Suites in beautiful Grande Prairie, Alberta. The ideal candidate will the operations for this property, including sales & marketing, human resources, financial reporting and controls, community relations, and comfort, safety and satisfaction of guests, and staff.

The Holiday Inn Grande Prairie includes 146 rooms and is situated on the corner of Hwy 43 and 40. This hotel has over 10,000sq ft of meeting space and can accommodate up to 800 people. The hotel is also equipped with an indoor swimming pool and hot tub, work out facilities, in-house restaurant & lounge, as well as an on-site spa.

BASIC RESPONSIBILITES:

- Prepare Hotel business plan and budget
- Maximize room revenues by utilizing yield management techniques
- Plan and oversee the design and implementation of sales and marketing strategies for the hotel
- Meet and exceed customer expectations by ensuring that staff provide excellent customer service
- Utilize leadership and motivational skills to maximize employee productivity and satisfaction
- Maintain a safe and secure environment for customers and employees
- Monitor industry trends and recommend appropriate actions to be taken to maintain competitive status and profitability of the hotel

SKILLS, ABILITIES & QUALIFICATIONS:

- Diploma in Hospitality & Tourism preferred
- Knowledge of yield management techniques
- Previous experience preparing budgets
- Skilled in hiring, managing and developing employees
- Ability to work under pressure and meet deadlines
- Detail oriented with exceptional organizational abilities

If you are interested in the above position, please submit your resume in complete confidence to:

**Human Resources, Pacrim Hospitality Services Inc.,
30 Damascus Rd, Suite 201
Bedford, Nova Scotia, B4A 0C1
Fax: (902) 457-3277 Email: hr@pacrimhospitality.com**

Deadline for Applications: Tuesday, November 11th, 2008